

NOTICE

South Burlington School District Records Destruction

ATTN: South Burlington High School Graduates who received Special Education Services and graduated **June 2015 OR 2016**.

The Vermont Department of Education's State Board of Education Manual of Rights and Practices, Section 2365.2.13(a) Destruction of Information, states:

"For purposes of an audit, when a participating agency has counted a child to justify receipt of IDEIA funds, the district shall retain copies of the child's IEP and special education eligibility evaluations, for a minimum of FIVE YEARS from the time the student reaches the age of 22, graduates, transfers or withdraws from the school district or the last date of services, whichever is sooner."

If you were a graduate of the South Burlington High School, received Special Education Services, and graduated June 2015 OR June 2016, you are entitled to copies of your records. **These students have reached the age of majority; therefore, only the student may request their records.** The South Burlington School District will be destroying copies of these Special Education Documents on:

OCTOBER 13, 2021

If you would like your student records, please contact Linda Mickel Student Support Systems at 652-7183 or email lmickel@sbschools.net.

We must receive your request prior to OCTOBER 11, 2021.