



SOUTH BURLINGTON SCHOOL DISTRICT

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2011-2013 SBEA Agreement Side Letter

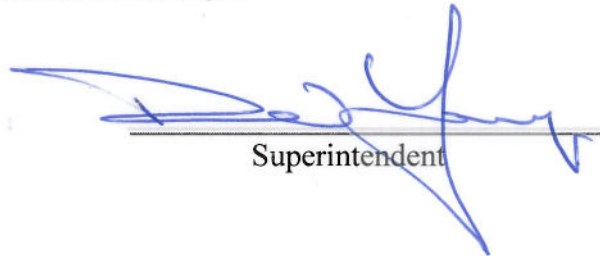
To resolve concerns about Article 13.1 (3) and to create a fair and meaningful protocol for distributing Teacher Conference/Workshop funds and to insure that the way these funds are distributed is transparent and equitable within the terms of the existing contract.

1. As per the current contract, all Teacher Conference/Workshop funds are distributed on a first-come first-served basis in any fiscal year July 1 - June 30.
2. Dates for submitting requests for Teacher Conference/Workshop Funding will move from March 1 to May 1, for conferences that occur between July 1-December 31, and from September 1 to November 1, for conferences that occur between January 1-June 30.
3. Effective May 1, 2012, a teacher may use the maximum reimbursement per this article once over a two-year period. Any teacher who uses the entire amount to attend a conference or other professional development would need to wait two years from the approval date to again have access to these funds. However, if the teacher uses only a portion of the maximum reimbursement they will still have access, first-come first-served, to the remainder of the funds up to the individual maximum in the next fiscal year.
4. The Office of Instruction will provide the SBEA and the principals a list of how the conference funds were reserved 15 school days after the starting dates for each of the two designated conference semesters. A second list, if necessary, will be provided after all the funds for the semester have been expended.

The Board and the SBEA agree that all other parts of Article 13.1 are still in effect and that the intent of this agreement is to allow more teachers to access the funds for Teacher Conference/Workshops in order to increase professional knowledge.



SBEA Representative



Superintendent

2-15-12

Date